

From: [Stains, Tammy](#)
To:

Subject:

CHAPTER OF THE YEAR AND LEADERSHIP PASSPORT PROGRAM (NEW!)

Chapters will participate in various activities throughout the year to keep them on target as successful DECA chapters. DECA Inc. recognizes active and engaged members and chapters with various levels of both the Individual and Chapter Leadership Passport Awards. Complete the required tasks and provide a picture of your chapter in action completing one task. In addition, based on the level that you wish to achieve, a certain number of the activities under Required Elements R3- R5 must be written in article format prior to submitting the application.

Chapters on each of the following levels will be *recognized at State CDC*: EXECUTIVE LEVEL, DIPLOMAT LEVEL, or PRESIDENTIAL LEVEL

SUBMISSION PROCEDURES

Chapters will submit the Chapter Leadership Passport Program Checklist along with an article describing the activities submitted on the form along with pictures for verification, as necessary. The article should be no more than 250 words in length and explain the level of award being requested. The required activities should be covered in the first paragraph. The following paragraphs could contain descriptions of the extra activities under each of the four attributes. Submit to tammy.stains@dese.mo.gov on or before February 15, 2017.

MISSOURI STATE CDC CHAPTER OF THE YEAR

Chapters who complete the checklist and required article at the **DIPLOMAT or PRESIDENTIAL level** can submit them to the State Advisor by the due date to be considered for **the Chapter of the Year Award**.

see next page

CHAPTER LEADERSHIP PASSPORT PROGRAM

ALL submitting chapters are encouraged to complete the ***national level*** of this program by completing the online checklist and submitting their articles to the required person. More information about how to apply is at this webpage:

https://deca.formstack.com/forms/collegiate_chapter_passport_17_18

MEMBER OF THE YEAR AND INDIVIDUAL LEADERSHIP PASSPORT PROGRAM

(NEW!)

The Individual Leadership Passport Program provides student members a guide for year-round engagement, and enhances the benefits of membership in Collegiate DECA. Activities are categorized using DECA's core values and guiding principles, in an effort to encourage a well-rounded college/university experience. In addition to students who are members of a campus-based chapter, Individual Members are also eligible for this recognition program.

SUBMISSION PROCEDURES

Individuals will submit the checklist for the program along with the scrapbook or article with photos describing the activities submitted on the form along with pictures for verification, as necessary. The article should be no more than 250 words in length and explain the level of award being requested. The REQUIRED activities should be covered in the first part of the material. The following paragraphs could contain descriptions of the extra tasks under each of the four attributes. Submit to tammy.stains@dese.mo.gov on or before February 15, 2017.

Individuals who have completed either the GOLD or the BLUE Level will be recognized at State CDC.

MISSOURI STATE CDC MEMBER OF THE YEAR

Individuals who complete the checklist and required materials can submit them to the State Advisor by the due date to be considered for the Member of the Year Award. The article or materials submitted should be available at State CDC for judging.

MEMBER LEADERSHIP PASSPORT PROGRAM

ALL submitting individuals are encouraged to complete the ***national level*** of this program by completing the online checklist and submitting their articles to the required person. More information about how to apply is at this webpage:

https://deca.formstack.com/forms/collegiate_individual_passport_17_18

ADVISOR OF THE YEAR

Also, don't forget to honor your outstanding Chapter Advisors by submitting the required information to nominate them for Advisor of the Year.

This award honors one Collegiate DECA advisor for his/her dedication to the organization. Each local chapter is eligible to submit one nominee. The recipient will receive a trophy, be recognized at the State Career Development Conference, and a letter of congratulations will be sent to the college administration. Missouri's Advisor of the Year may also receive recognition at the International Career Development Conference.

See guidelines at:

http://docs.wixstatic.com/ugd/34f2fa_e02b9abf323548ebacf869777503bda9.pdf Deadline for submission is January 31, 2018.

Looking forward to seeing you all at State CDC February 22-23, 2018, Lodge of Four Seasons, Lake Ozark. Register today! <https://www.decaregistration.com/mo-collegiate/>



Missouri DECA Collegiate State Advisor
Office of College and Career Readiness
Business, Marketing and Information Technology Education
Missouri Department of Elementary and Secondary Education
P: 573-522-6540
Tammy.Stains@dese.mo.gov

Missouri public schools: the best choice...the best results!