



Fall Leadership Conference

October 29-30, 2023
Tan Tar A
494 Tan Tar Estate Drive
Osage Beach, MO 65065



CONFERENCE RATES

Cost includes one night's lodging, Sunday dinner, Monday lunch, registration, materials, speaker fees, conference t-shirt, tax and gratuities.

<i>Student Quad</i>	<i>Triple</i>	<i>Double</i>	<i>Advisor Single</i>
\$175	\$185	\$210	\$280

CONFERENCE REGISTRATION

DEADLINE: October 6, 2023

Please use the DLG registration to register your chapter. Click [here](#) to start your registration. Or <https://www.decaregistration.com/mo-flc>

Email the following directly to Missouri DECA to Susan.Kulyan@dese.mo.gov :

- Statement of Assurance (Click [here](#))
- Agreement to Supervise (if applicable) (Click [here](#))
- Check or copy of purchase order.

Do not rely on your school office or bookkeeper to submit your materials. Please keep a copy of all materials. The deadline for conference registration is October 6, 2023.

You will receive an email with your INVOICE from DLG. Please turn this INVOICE into your accounts payable office.

You will receive an invoice to acknowledge your registration from the DLG online registration system. Please use this invoice email to secure a purchase order or as a payment invoice for your accounting department to send a check to:

Missouri DECA
205 Jefferson Street
%Larry Anders 5th Floor
Jefferson City, MO 65102

NEW THIS YEAR: All conference participants must be a Registered DECA Member.

All conference participants will receive a t-shirt. If a t-shirt size is not specified, a large will be ordered.

FORMS

REQUIRED Consolidated Comprehensive Consent Form (Click [here](#))

Advisors must have a signed "Consolidated Comprehensive Consent Form" for each student attending the conference. Keep these forms in your possession during all DECA Trips.

REQUIRED Statement Of Assurance Form (Click [here](#))

This form is completed by the DECA Chapter Advisor, signed by a school official and returned to the State Advisor prior to the first Missouri DECA Conference attended. Please email the "Statement of Assurance" to Susan.Kulyan@dese.mo.gov

REQUIRED Agreement To Supervise Form (Click [here](#))

A chapter's conference delegation must meet the adult-to-student ratio established by the conference. FLC is a 1:10 ratio. Adults must be employees of the chapter's school district or chapter advisors who have submitted an Agreement to Supervise form with the appropriate signatures. Send to Susan.Kulyan@dese.mo.gov

OPTIONAL Advisor Health Form (Click [here](#))

DECA Advisors may voluntarily submit any or all of the above information to the address below. It would be helpful to include a copy of your health insurance card (front and back). This information will only be used should the need arise at a Missouri DECA sponsored conference.

ROOMING

STUDENT

You are responsible to place students in quad rooms. If you do not have full sets of four students per gender, please work with each other to room them in quads with students from other school or school districts. Your Competitive Events Director will be responsible for all final rooming assignments. Please contact your CED with any questions or concerns.

CONFERENCE MANAGEMENT

SUPERVISION

The supervision ratio for this conference is one advisor for every ten students. If you wish to assign students to another advisor outside of your school district for supervision purposes, complete and return the "Agreement to Supervise" form. Otherwise, one person who is approved by your school district must accompany every ten students.

DUTIES

Advisors and chaperones will be assigned duties to help with the management and operation of the conference.

VOTING DELEGATES

Each DECA Chapter attending the conference has 2 voting delegates to select their District Vice President.

DISTRICT VICE PRESIDENT ELECTION INFORMATION

APPLICATIONS

All potential candidates must submit an application to the state office. Chapter Advisors please print & read the letter before giving the application to interested students. The application packet is available on the Missouri DECA website under the "Students and State Officer Applicants" tab. You may also direct interested candidates to the website and click on "State Officers". Applications for State Officer Candidates are due to the State Office via email or mailed with a postmarked on or before September 30, 2023.

District Vice Presidents responsibilities include:

- Assisting with all District DECA Activities (for example - District CDC, State CDC district meetings)
- Communicating regularly with State Officers to engage their district in any state-wide initiative
- Attend FLC, November 8 DVP training in Jefferson City, SCDC is paid for all DVP's as they will help lead the conference
- DVP's will be taking the place of one of three Leadership Delegates for each district, therefore eligible to attend ICDC.

CONFERENCE CHECK-IN

All advisors are required to register in the Parasol I Meeting Room at 3:00 p.m. on Sunday.

Please understand that ALL chapter advisors from your district MUST be present prior to materials distribution. The hotel will provide a room for Chapters to store their luggage upon arrival.

POLICIES

DRESS CODE

Students, advisors, and chaperones shall adhere to the dress code requirements for the entirety of the conference. The Chapter Advisor is responsible for communicating the dress code requirements to all conference attendees and for ensuring compliance with the rules established for proper dress.

Missouri DECA maintains a quality learning environment for conference participants. Dress should not distract from the learning environment. Participants should use good judgment when deciding what to wear.

October 29 Dress Code: Jeans and DECA T-shirt: This year, participants are allowed to wear a DECA t-shirt and nice jeans (with no holes) for the entire Sunday agenda. No sweats, shorts, etc.

October 30 Dress Code: Professional Business Attire:

Females: Business suit or blazer with dress blouse and dress skirt or dress slacks or business dress: dress shoes.

All skirts and dresses must be at or below the knee.

Male: Business suit or sport coat with dress slacks, collard dress shirt and necktie, dress shoes and dress socks.

NO ALCOHOL OR NARCOTICS

No alcoholic beverages or narcotics in any form shall be possessed by delegates at the Missouri DECA Fall Leadership and District VP Election Conference. See Item 6 on the Delegate Code of Conduct Practices and Procedures.

NON-SMOKING

No smoking OR vaping is allowed at the Missouri DECA Fall Leadership and State Officer Election Conference. Smoking is a violation of Item 7 on the Delegate Code of Conduct Practices and Procedures.

NON-DISCRIMINATION

It is the policy of the Missouri Department of Elementary and Secondary Education not to discriminate on the basis of race, color, religion, gender, national origin, age, or disability in its programs or employment practices as required by Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and Title II of the Americans with Disabilities Act of 1990. Inquiries related to Department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Office of the General Counsel, Coordinator—Civil Rights Compliance (Title VI/ Title IX/504/ADA/Age Act), 6th Floor, 205 Jefferson Street, P.O. Box 480, Jefferson City, MO 65102-0480; telephone number (573) 526-4757 or TTY (800) 735-2966, fax (573) 522-4883, email civilrights@dese.mo.gov.

In compliance with the Americans with Disabilities Act, Missouri DECA will make all reasonable efforts to accommodate persons with disabilities at its meetings. Please call (573) 522-6541 with your requests before September 16.

NO REFUNDS

Substitutions (same gender/same school or district) will be allowed up to the date of conference. NO REFUNDS.

STUDENT TRAVEL/ATTENDANCE

Students are not allowed to drive to any state, regional, or international DECA event. All delegates at this conference are expected to attend the entire conference and complete all conference activities.

FALL LEADERSHIP CONFERENCE **TENTATIVE** SCHEDULE

Please refer to your conference program upon arrival for the most up-to-date agenda.

Sunday, October 29 (Jeans and DECA t-shirt)

1:45 PM *DVP candidates arrive (wearing DECA blazer, professional dress)

2:00 – 4:30 PM District Vice President Candidates Interviews

3:00 PM Advisor Meeting/Registration—Parasol I (drop off luggage in Paradise C, students remain in Ballroom with SAT)

4:00-5:00 PM Key Distribution by District (Parasol I)

5:30 - 6:00 PM Opening Session (Paradise A & B)

6:00 – 7:15 PM Dinner (Paradise A & B)

7:30 – 8:30 PM District Meetings – District Meetings, VP Candidates Speeches and voting.

8:45 -10:00 PM DECA Trivia Night

10:30 Curfew (Room Check)

Monday, October 30 (Professional Business Attire) Dress for Success

8:00 AM Keynote Speaker, Joel Goldberg- Paradise A & B

9:00 AM-9:45 PM Break-out Sessions 1

9:50 AM-10:35 PM Break-out Sessions 2

10:40 AM-11:25 PM Break-out Sessions 3

11:25 AM-12:25 PM Lunch (Paradise A & B)

12:25 AM-1:05 PM Break-out Sessions 4

1:10 AM-1:55 PM Break-out Sessions 5

2:00 PM Depart

